Curriculum Vitae

Miss.Shruti Sanjay Khandekar

Indirapath Kopargaon

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CAREER OBJECTIVE

I want highly rewarding career where I can use my skills and knowledge to help the

organization and my coworkers be successful.

EDUCATIONAL QUALIFICATIONS

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| --- | --- | --- | --- |
| Examination | **University** | Year of Passing | Result in % |
| M.Com | Savitribai Phule Pune University | - | Pursuing |
| B.Com | Savitribai Phule Pune University | 2019 | 53.83 |
| HSC | Maharashtra State Board | 2016 | 54.31 |
| SSC | Maharashtra State Board | 2014 | 61.80 |

COMPUTER SKILLS

* MS-CIT
* TALLY ERP 9.0
* MS-Excel (Basics)

CERTIFICATES

* MS-CIT
* TALLY ERP 9.0
* CHINESE LANGUAGE

STRENGTHS

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* Curiosity About Learning New Things.
* Enjoy working with people.
* Dedicated towards achieving goals.
* Positive attitude and hard worker.
* Confident.
* Self-Motivated.

PERSONAL DETAILS

1. Date of Birth : 15th July 1998
2. Marital Status : Unmarried
3. Nationality : Indian
4. Gender : Female
5. Languages Known : English, Chinese, Hindi and Marathi
6. Hobbies : Painting, Swimming.

DECLARATION

I hereby declare that the above statements are true to the best of my knowledge.

**Place: Kopargaon Shruti Khandekar**